



Moving up to Junior School

For parents applying for a Year 3 place at a Junior School for
September 2025. For children born between 01/09/2017 and 31/08/2018

This leaflet gives you some information about your child's move from infant school to junior school, or sometimes a combined school that takes extra children into Year 3.

There are 29 combined schools in Buckinghamshire that take additional children into Year 3. You can find a list of these schools on our website buckinghamshire.gov.uk

You will be able to apply for a Year 3 place at other combined schools from 12 May 2025 (you cannot apply before this date). This will be an in year application for a place in September 2025.

You must make your application for a junior school place to the Council or Local Authority (LA) in whose area you live. If you live in Buckinghamshire, you will be able to list up to six schools located in any area on your application. If you do not live in Buckinghamshire, you must make your application to your home council. All councils share preference information with each other where necessary.

What should you be doing now?

Visit our website for information about moving up to Junior school buckinghamshire.gov.uk

The 'Find my child a school place' service on the website has additional information about our junior schools buckinghamshire.gov.uk

Check the website of the schools you are interested in to see whether they can offer a virtual open event or other options to learn more about the school. Check to see which is your nearest or catchment junior school to see if they could meet your child's needs.

How are places allocated.

Sometimes schools have more applications than there are places available. If this happens, we use admission rules to decide which children should be

offered a place. Information about admission rules is available on our website. You should check the admission rules as different schools can have different rules. If you want to apply for a school in another area you should check their rules.

Some schools have a supplementary form for you to fill in. You must check the School Directory for more information buckinghamshire.gov.uk

We use distance to help us work out who can be offered a place. Most but not all Buckinghamshire schools use straight line distance, you need to check this.

Buckinghamshire LA operates an Equal preference scheme.

This means that the preference number you have given each school (1st - 6th) does not affect how likely it is that your child will get a place. If, during the allocation process, we can offer your child more than one school, we offer the place at the school you listed highest on your application.

You should list the schools on your application in the order you would like them. Once the closing date has passed you will not be able to change your preferences until much later in the process, so please think carefully about the school you list and the order you have put them.

How to apply – Buckinghamshire residents only

Please read the timeline in this leaflet.

You can apply online using a laptop, desktop, smart phone or tablet. Our system is safe and easy to use. Set up a username (your email address) and a password. You can then fill in your child's details and list up to six junior school preferences. Your home address and your child's should be the same.

Apply online from 11am on 5 November 2024 at buckinghamshire.gov.uk

Once we have received your preferences, we will send an automatic email to confirm which schools you have applied for.

You can log back in to change your application at any time before the deadline. Please remember to re-submit your application if you make any changes.

It is important that you use the same email address and remember your password. We will use your email address to contact you throughout the process, so it is important that you let us know if you change it.

Make sure you apply by the deadline of 15 January 2025.

We ask you to send in your council tax reference number as evidence of where you live, when you complete your application. If you can't provide this, please see the website for a list of documents that you can choose from.

If you apply online, you will know which school we have offered your child a day early. You can log onto your account on 16 April 2025 to accept the school offer. You will also get this information in an email.

If you apply with a paper form, you will not know the outcome of your application until 17 April 2025.

If home to school transport for your child is important to you, make sure you read and understand the rules about free home to school transport. We provide free transport to eligible children. To be eligible for free school transport your child must:

1. Attend their nearest suitable school. The nearest suitable school is determined at the point places are allocated.



Home to School Transport

2. The nearest suitable school must be over the statutory walking distance of 3 miles.

For your child to be considered for free transport you must include your child's nearest school as a preference on your application. It does not have to be the highest preference. If your child's nearest school is not listed as a preference on your application, then we will not consider providing free transport to a school further away.

What you can find on our website

Information about Moving up to Junior School including making an application.

You can search for your nearest school using the 'Find my child a school place' service – enter your child's date of birth and postcode.

The School Directory gives you details for all of the schools in Buckinghamshire.

Allocation statistics will help you understand what has happened in previous years. You can view the statistics on our website.

More important information.

Our website not only covers all the topics in this leaflet in more detail but also includes –

- What evidence we need to see if you are moving house
- How to apply for a school place and things to think about before you do this
- How to respond to the offer of a school place
- What you can do if we cannot offer the school you would like.
- Information about Transition Day in July 2025, when children usually spend the day at their new school

Visit our website buckinghamshire.gov.uk

Timeline - What happens when?

You need to know these important dates if you live in Buckinghamshire.

Autumn Term 2024

Learn about schools in Buckinghamshire using the School Directory in the 'Find my child a school place' service on our website. Attend any open days

5 November 2024

Make your application online [buckinghamshire.gov.uk](https://www.buckinghamshire.gov.uk)

15 January 2025

Application Deadline - do not leave it until the last minute to submit your child's application

16 April 2025

We offer junior school places. Parents who applied online will receive an email and can log on to accept the school offered.

If you have a question that is not answered on our website, please fill in the Contact Us form at [buckinghamshire.gov.uk/contactadmissions](https://www.buckinghamshire.gov.uk/contactadmissions)

You can write to us at the address below, but our preferred method of contact at this time is via the contact us form using the link above.

Admissions & Transport Team,



How to contact us

Children's Services,
Buckinghamshire Council,
Walton Street Offices, Walton Street, Aylesbury,
HP20 1UA

Office Hours:

9am – 5.30pm Monday to Thursday

9am – 5pm Friday