

Key Dates

For Children Starting School or Moving up to Junior School in September 2024

01 November 2023	Primary Portal opens at 11am on this date (Buckinghamshire residents only)
20 December – 04 January 2024	Christmas Break
12 January 2024	Paper application for junior school to be returned to the infant school by 9 am
15 January 2024 – Deadline	Reception and Junior Transfer application Portal closes at midnight
29 January	<p>Latest date for moving into or within Buckinghamshire (and providing evidence to show residency) for us to use the new address for the first round of allocations.</p> <p>Final date for agreed ‘special cases’ to be considered as ‘on time’ (a house move is not considered to be a special case).</p> <p>Applications received between 16 January and 29 January that are not deemed to be ‘special cases’ will be processed for 16 April but will be considered after all ‘on time’ applications have been processed (late but included in the 1st round)</p>

09 February	All schools receive preference numbers
12 February – 16 February	Half Term
01 April – 12 April	Easter Break
10 April	Electronic files sent to Bucks schools with allocations via Secure File Transfer.
16 April	*National Primary Allocation Day* Emails sent out to applicants Auto Opt onto Waiting List
30 April	Closing date for: 1 st round acceptances via the online portal which closes at 11.59pm new applications for the 2 nd round mover address evidence for the 2 nd round. We do not accept changes of preference for the 2nd round
21 May	2nd round allocations emailed to parents and schools advised of further admissions.
27 May – 31 May	Half Term
28 May	Closing date for: acceptances from 2 nd round new applications for 3 rd changes of preference mover address evidence for 3 rd round

21 June	3 round allocations emailed to parents and schools advised of further admissions. Waiting list positions advised to parents
28 June	Closing date for: acceptances from 3rd round new applications for 4rd changes of preference mover address evidence for 4 th round
02 July	Transition Day. Many children attend their new school for the day
19 July	4th round allocations emailed to parents and schools advised of further admissions.
23 July	Summer Break
26 July	Closing date for: Acceptances from 4 th round & waiting list positions advised to parents
From 29 June –26 July	Applications will be processed by 2 nd August where places are available
Applications received after 26 July	Will be allocated on an ad hoc basis where places are available
28 August	New allocation lists sent to schools.
28 August	Final waiting lists sent
September 2024	The new school year starts

